

John G. Diefenbaker School Council Meeting Minutes

March 31, 2026 (AGM)

Meeting called to order at 5:59pm

Welcome & Introductions

Attendance:

Executive: Maike Horn, Amber Abbott, Brooklyn Shill, Kara Payne, Jennifer Razzo

Administration/Faculty: Jason Arrell

Members: Hope Lewis, Shelagh McConnell, Michelle Wood, Anna Mazur, Kelly Malinoski

Students: Winnie, Safiya

Approval of Minutes and Agenda

Motion to approve agenda - Amber, Second by Brooklyn

Minutes approved over email January 21, 2026

Student Council Report (STUCCO)

Winnie, Safiya

- Past Events:
 - January Open House
 - Band Spring Festival
 - Athletics- Metals in Basketball playoffs and Wrestling Provincials
- Upcoming Events:
 - Ride of the Chiefs
 - Finalizing details
 - Requesting some funds to help cover some costs (to be discussed in Parent Association Meeting)
 - Spring Pep rally in April
 - Detailing spring sports teams

Administration Report (Jason Arrell)

Jason Arrell (Principal)

- AI use and detection
 - Utilizing different tools like Vretta (locked browsers) and other platforms to detect and support proper use of AI
- Vaping
 - Increasing instances of vaping in bathroom (girls mainly)
 - Suspension, fines being issued
- Graduation: **June 5, 2026**

- Virtual Parent meeting April 15; more details to be emailed to grad parents
- 4 tickets ceremony/person (will also be streamed online)
- Reception \$65-\$75
- Funding request for Photo booth (to be discussed in Parent Association Meeting)
- Spring Message (virtual assembly)
 - Expectations increase
 - Dress “code”
 - Senior assassin game
 - No water guns in the school or on school property (parking lot included)
- School Development Plan
 - **School Goal:** Student academic achievement will improve to further enhance the 3-year high school completion.
 - **Outcome:** The percentage of students acquiring credits for registered courses will improve.
 - Outcome Measures
 - Alberta Education Assurance Measure Results Report: 3 Year High School Completion
 - School Authority Report- Diploma Examinations Results
 - Report Card data and course completion data
 - Grade eleven course completion rates
 - Knowledge & Employability (K & E) completion rate
 - Data for Monitoring Progress
 - Credit Recovery and Credit Rescue Tracking
 - Course Mark Analytics- Term 1, 2 and 3
 - Teacher perception data- Implementing Fair, Transparent, and Equitable Assessment
 - EAL Benchmarks data Analytics
 - High School Diploma Analytics
 - Indigenous Student data
 - Actions
 - Learning Excellence
 - Well-Being
 - Truth & Reconciliation, Diversity and Inclusion
 - Professional Learning
 - Structures & Processes
 - Resources
 - **Additional Goal:** Students experience of feeling safe and welcoming at school will increase
 - Students sense of belonging and safety at school will improve
 - All students will experience inclusive learning and teaching that reflects and celebrates diverse cultures and identities

- Other
 - Planning for next year: Sports performance and Sports med demand is high
 - Marc Comeau new SRO until end of year

Community of School Council Meeting (Jan)

Jennifer Razzo

General Meeting Info:

- 90% of CBE staff are in school based positions
- Education Matters grants and scholarships totalled \$2.5 million last year
 - There are 10x\$100,000 scholarships available this year; apply by March 30, 2026, through the EducationMatters portal.
 - Education Matters for scholarship and donations: [EducationMatters | Helping CBE Students Excel](#)
- ASCA (Alberta School Councils Association)
 - They confirmed that the ASCA grants do carry over, and are baseline \$500/ year, deadline of June 12 - ideas on their website
 - CBE will pay for memberships for councils to be part of ASCA (July1-June30) - form at albertaschoolcouncils.ca
- The School Handbook has been updated, including information/guidelines around social media and playground fundraising. - Recommendations for communications using CBE channels or getting a mailing list
- General advice - have a council newsletter to keep parents up to date on what is going on. Can also get teachers/class reps to send out messages to parents
- They encourage councils to invite their trustee - just contact their office. They would like to have relationships with the schools as well as answer questions for parents
- Clarification that the Administration is in charge of school operations, but the Trustees manage the information flow about government policies around education, whether feedback from parents or information about legislation
- Check out CBE Connections for more information [Learning, Creativity & Celebration - CBE Connections - CBE](#)
- There is also a Facebook page for council CBE School Council Execs <https://www.facebook.com/share/g/1AfC9WHnvD/?mibextid=wwXlfr>

Round Table Discussions:

- Ideas for volunteer engagement
 - creating take-home ornaments with council contact/signup info
 - providing agenda to parents including information about new business, volunteer appreciation events, providing snacks,
 - scheduling around the parents who do actually show up
- Help school by covering unpaid school fees that the schools are on the hook-for (possibly use Casino funds)
- Ward 4 Councillor DJ Kelly has committed to helping out filling roles at Casinos if schools are having extreme difficulties filling spaces

Next COSC meeting: April 22 Please RSVP to by Monday April 20, 2026

RSVPschoolcouncils@cbe.ab.ca

Chair Report

Maïke Horn

- Open positions for next year
 - Chair- Vacant
 - Vice Chair- Michelle Wood
Motion by Brooklyn, Second Jennifer, All in favour
 - Secretary- Vacant
 - Key Communicator- Jennifer Razzo
Motion by Amber, Second Hope, All in favour
- Plan for vacant positions: circulate to feeder schools to join June meeting and see if anyone interested in joining the executive for next year
- April 14 School trustee - Laura Hack
 - Regular meeting start at 6pm
 - Laura Hack to join at a start at 6:30pm
 - Please submit any questions before hand
- Diefenbaker parents invited to a SJAM Parent Engagement session on Parental anxiety
 - Date to be determined - will send out details once it is confirmed

Casino Fundraiser

Jennifer Razzo

- Money from latest casino deposited into our account

Treasurer's Balance

Brooklyn Shill

- General Account Balance- March 31, 2026: \$2,984.35
- Casino Account Balance-March 3, 2026: \$135,156.89

Meeting adjourned at 6:57pm

Upcoming Meetings

April 14

June 16